	TERM 1 (SEPTEMBER – OCTOBER)	TERM 2 (NOVEMBER – DECEMBER)	TERM 3 (JANUARY – FEBRUARY)	TERM 4 (FEBRUARY – MARCH)	TERM 5 (APRIL – MAY)	TERM 6 (JUNE – JULY)
YEAR 7	Careers information sent home with the school Newsletter Letter sent home to all year groups that Signposts pupils and parents to the careers section of the school website and informs them how to use the various websites For independent careers guidance. (GB 1 & 2) Shine assembly	'Careers' and raising aspirations assembly as local labour market information (LMI) has identified skills gaps in these areas (GB 1 & 2); Students signposted to the Careers library Aspirations/Careers week — All subjects must start lessons with a focus on careers in that subject. Eclips video clips should be carefully chosen to be subject specific and shown as starter activities during focus week(11th November) (GB 2, 3 & 4); https://www.eclips-online.co.uk/	Careers Fair - Students will be invited to a careers convention and will have the opportunity to speak to external delegates and receive bespoke advice and guidance .DATE T/B/C (GB 3, 4, 5 & 7); Year 7 Parents meeting 13th Feb: Ensure attendance of future goals (GB 2, 3, 4 & 8)	National Careers Apprenticeship Weeks(4- 8 MARCH) During National careers week departments will deliver a 'Careers lesson' in curriculum time. This will be used to inspire pupils and raise awareness of the variety of careers that are linked to their subject. Therefore connecting learning to 'real life'. Eclips video clips should be carefully chosen to be subject specific and shown as starter activities during focus week(9th March) (GB 2, 3 & 4); https://www.eclips-online.co.uk/	Eclips video clips should be carefully chosen to be subject specific and shown as starter activities during focus week(9 th March) (GB 2, 3 & 4); https://www.eclips-online.co.uk/	Careers and Enterprise: Motivational speaker Students will start with a keynote speaker who will talk about their journey and the importance of careers choices. (GB 4 & 5);
YEAR 8	Careers information sent home with the school Newsletter Section of the school website and informs Them how to use the various websites for independent careers guidance. (GB 1 & 2) Shine assembly https://www.shinetrust.org.uk/	'Careers' and raising aspirations assembly with an extra focus on STEM and STEAM as local labour market information (LMI) has identified skills gaps in these areas (GB 1 & 2); Students signposted to the Careers library Aspirations/Careers week — All subjects must start lessons with a focus on careers in that subject Eclips video clips should be carefully chosen to be subject specific and shown as starter activities during focus week(11th November) (GB 2, 3 & 4); https://www.eclips-online.co.uk/	Colleges, apprenticeship providers and a careers advisor (GB 2, 3, 4 & 8)	National Careers Apprenticeship Weeks (4-8 March) During National careers week departments will deliver a 'Careers lesson' in curriculum time. This will be used to inspire pupils and raise awareness of the variety of careers that are linked to their subject. Eclips video clips should be carefully chosen to be subject specific and shown as starter activities during focus week(9th March) (GB 2, 3 & 4); https://www.eclips-online.co.uk/ Year 8 options evening 26th March: Ensure attendance of Colleges, apprenticeship providers and future goals This will have a specific focus on helping students to understand the local LMI whilst also informing them of different pathways (i.e. GCSEs and BTECs) (GB 2, 3, 4 & 8);	Eclips video clips should be carefully chosen to be subject specific and shown as starter activities during focus week(9 th March) (GB 2, 3 & 4); https://www.eclips-online.co.uk/	Careers and Enterprise: Motivational speaker Students will start with a keynote speaker who will talk about their journey and the importance of careers choices. (GB 4 & 5);
YEAR 9	Careers information sent home with the school Newsletter Section of the school website and informs Them how to use the various websites for independent careers guidance. (GB 1 & 2) Shine assembly https://www.shinetrust.org.uk/	Careers' and raising aspirations assembly with an extra focus on STEM and STEAM as local labour market information (LMI) has identified skills gaps in these areas (GB 1 & 2); Students signposted to the Careers library Aspirations/Careers week — All subjects must start lessons with a focus on careers in that subject Eclips video clips should be carefully chosen to be subject specific and shown as starter activities during focus week(11th November) (GB 2, 3 & 4); https://www.eclips-online.co.uk/	Year 9 Parents meeting 30th Jan: Ensure attendance of Colleges, apprenticeship providers, and a careers advisor (GB 2, 3, 4 & 8)	National Careers Apprenticeship Weeks (4-8 March) During National careers week departments will deliver a 'Careers lesson' in curriculum time. This will be used to inspire pupils and raise awareness of the variety of careers that are linked to their subject. Therefore connecting learning to 'real life'. Eclips video clips should be carefully chosen to be subject specific and shown as starter activities during focus week(9th March) (GB 2, 3 & 4); https://www.eclips-online.co.uk/	Visit to work placement for the whole year group in conjunction with Morrisons. Involving site tour. CV writing workshop (DATE T/B/C) Local employer assembly linked to the world of work and Apprenticeships (Morissons (GB 2, 4 & 5); https://www.morrisons.jobs/early-careers), (GB 2, 3, 4, 5 & 8);	Careers and Enterprise: Motivational speaker Students will start with a keynote speaker who will talk about their journey and the importance of careers choices. (GB 4 & 5);
YEAR 10	Careers information sent home with the school Newsletter Section of the school website and informs Them how to use the various websites for independent careers guidance. (GB 1 & 2) CV writing and employability skills — Whole year group	Careers' and raising aspirations assembly with an extra focus on STEM and STEAM as local labour market information (LMI) has identified skills gaps in these areas (GB 1 & 2); Students signposted to the Careers library Aspirations/Careers week — All subjects must start lessons with a focus on careers in that subject Eclips video clips should be carefully chosen to be subject specific and shown as starter activities during focus week(11th November) (GB 2, 3 & 4); https://www.eclips-online.co.uk/ National apprenticeship service 26.11.19	Year 10 Parents meeting 23rd Jan: Ensure attendance of Colleges, apprenticeship providers and a careers advisor (GB 2, 3, 4 & 8) Careers Fair - Students will be invited to a careers convention and will have the opportunity to speak to external delegates and receive bespoke advice and guidance .DATE T/B/C (GB 3, 4, 5 & 7); Extra focus for Potential NEET/SEND students	National Careers / Apprenticeship Weeks (4-8 March) During National careers week departments will deliver a 'Careers lesson' in curriculum time. This will be used to inspire pupils and raise awareness of the variety of careers that are linked to their subject. Therefore connecting learning to 'real life'. Eclips video clips should be carefully chosen to be subject specific and shown as starter activities during focus week(9th March) (GB 2, 3 & 4); https://www.eclips-online.co.uk/ Shine residential - March	Careers assembly and interviews provided for ALL students using the independent and impartial PROSPECTS advisors https://www.prospects.co.uk/) (GB 2, 3, & 8); Identified students to visit University Local employer assembly linked to the world of work and Apprenticeships (Morrisons)) (GB 2, 4 & 5); https://www.morrisons.jobs/early-careers),	Year 10 students to visit Wakefield College- Friday 3 rd July- WHOLE COHORT and New College Thursday 9 th July for specific students https://ncpontefract.ac.uk/) ARMY CAREERS and employability skills session for specific students (GB 3, 4 & 5); Visit to University for High and Middle ability DA Students (LOCATION AND DATE T/B/C) (GB 3, 4, 7 & 8);
	Assembly: Variety of Colleges/ Post 16 providers present to the whole year group regarding their provision. This will help students to raise aspirations and find more information about different routes available (GB 1, 2, 3, 4, 5 & 7) Assembly: Vocational and apprenticeships — We will invite guest speakers to talk about apprenticeships and traineeships in partnership with the Leeds Enterprise Partnership and our participation in the Enterprise Adviser Network (website link: http://www.the-lep.com/what-we-do/skills/enterprise-advisers/); This will include signposting to relevant information regarding post-16 options (GB 1, 2, 3, 4 & 5); On line College applications to begin and designated weekly drop in (GB 1, 2, 3, 4 & 8); Early College transfer opportunities for Vocational students and a Careers fair for all at Leeds United (GB 1, 2, 3, 4 & 8); DATE: OCTOBER 2nd	relevant information Careers Leader assembly (GB 2, 3, & 8) Apprenticeship assembly (GB 2, 3, & 8)	Assembly delivered by the National Apprenticeship service Parents evening – careers advisor to attend Inspirational speaker –Session on raising motivation lessons, the benefits of hard work and how to set up and run a successful business Year 11 Parents meeting 16th Jan: Ensure attendance of Colleges, apprenticeship providers, carers advisor and enterprise advisor (GB1, 2, 3, 4 & 8) New College Open evening – Thursday 6th February 5-7	National Careers / Apprenticeship Weeks (4-8 March) Staff will display careers postcards on their doors which highlight what previous jobs they have had prior to teaching. Apprenticeship follow up and support for students wishing to apply for an apprenticeship	EXAMS	EXAMS College transition for SEND PONTEFRACT ACADEMIES TRUST