	TERM 1 (SEPTEMBER – OCTOBER)	TERM 2 (NOVEMBER – DECEMBER)	TERM 3 (JANUARY – FEBRUARY)	TERM 4 (FEBRUARY – MARCH)	TERM 5 (APRIL – MAY)	TERM 6 (JUNE – JULY)
YEAR 7	Careers information sent home with the school Newsletter Letter sent home to all year groups that	'Careers' and raising aspirations assembly as local labour market information (LMI) has identified skills gaps in these areas (GB 1 & 2);	Careers Fair - Students will be invited to a careers convention and will have the opportunity to speak to external delegates and receive bespoke advice and guidance .DATE T/B/C (GB 3, 4, 5 & 7);	National Careers Apprenticeship Weeks (4-8 MARCH) During National careers week departments will deliver a 'Careers lesson' in curriculum time. This will be used to inspire pupils and	Eclips video clips should be carefully chosen to be subject specific	Careers and Enterprise: Motivational speaker Students will start with a keynote speaker who will talk about their
	Signposts pupils and parents to the careers section of the school website and informs them how to use the various websites	Students signposted to the Careers library Aspirations/Careers week – All subjects must start lessons with a	Year 7 Parents meeting 13th Feb: Ensure attendance of future goals (GB 3, 4 & 8)	raise awareness of the variety of careers that are linked to their subject. Therefore connecting learning to 'real life'.	and shown as starter activities during focus week(9 th March) (GB 2, 3 & 4); https://www.eclips-online.co.uk/	·
	For independent careers guidance. (GB 1 & 2)	focus on careers in that subject. Eclips video clips should be carefully chosen to be subject specific and shown as starter activities during focus week(11 th November)		Eclips video clips should be carefully chosen to be subject specific and shown as starter activities during focus week(9 th March) (GB 2, 3 & 4); https://www.eclips-online.co.uk/		
	Shine assembly	(GB 2, 3 & 4); https://www.eclips-online.co.uk/				
	Careers information sent home with the school Newsletter Section of the school website and informs Them how to use the various websites	'Careers' and raising aspirations assembly with an extra focus on STEM and STEAM as local labour market information (LMI) has identified skills gaps in these areas (GB 1 & 2);	Careers Fair - Students will be invited to a careers convention and will have the opportunity to speak to external delegates and receive bespoke advice and guidance .DATE T/B/C (GB 3, 4, 5 & 7);	National Careers Apprenticeship Weeks (4-8 March) During National careers week departments will deliver a 'Careers lesson' in curriculum time. This will be used to inspire pupils and raise awareness of the variety of careers that are linked to their	Eclips video clips should be carefully chosen to be subject specific and shown as starter activities during focus week(9 th March) (GB 2, 3 & 4);	Careers and Enterprise: Motivational speaker Students will start with a keynote speaker who will talk about their journey and the importance of careers choices. (GB 4 & 5);
	for independent careers guidance. (GB 1 & 2)	Students signposted to the Careers library	Extra focus for Potential NEET/SEND students (GB 3, 4, 5 & 7); Year 8 Parents meeting 6th Feb: Ensure attendance of Colleges,	subject.	https://www.eclips-online.co.uk/	
EAR 8	Shine assembly	Aspirations/Careers week – All subjects must start lessons with a focus on careers in that subject	apprenticeship providers and a careers advisor (GB 2, 3, 4 & 8)	Eclips video clips should be carefully chosen to be subject specific and shown as starter activities during focus week(9 th March) (GB 2, 3 & 4);		
*	https://www.shinetrust.org.uk/	Eclips video clips should be carefully chosen to be subject specific and shown as starter activities during focus week(11 th November) (GB 2, 3 & 4); https://www.eclips-online.co.uk/	Extra focus for Potential NEET/SEND students	Year 8 options evening 26 th March: Ensure attendance of Colleges, apprenticeship providers and future goals This will have a specific focus on helping students to understand the local LMI whilst also informing them of different pathways (i.e. GCSEs and BTECs) (GB 2, 3, 4 & 8);		
	Careers information sent home with the school Newsletter Section of the school website and informs Them how to use the various websites for independent careers guidance. (GB 1 & 2)	Careers' and raising aspirations assembly with an extra focus on STEM and STEAM as local labour market information (LMI) has identified skills gaps in these areas (GB 1 & 2);	Year 9 Parents meeting 30th Jan: Ensure attendance of Colleges, apprenticeship providers, and a careers advisor (GB 2, 3, 4 & 8)	National Careers Apprenticeship Weeks (4-8 March)	Visit to work placement for the whole year group in conjunction with Morrisons. Involving site tour. CV writing workshop (DATE T/B/C)	Careers and Enterprise: Motivational speaker Students will start with a keynote speaker who will talk about their
8	Shine assembly	Students signposted to the Careers library		raise awareness of the variety of careers that are linked to their subject. Therefore connecting learning to 'real life'.	Local employer assembly linked to the world of work and Apprenticeships (Morissons (GB 2, 4 & 5); https://www.morrisons.jobs/early-careers), (GB 2, 3, 4, 5 & 8);	journey and the importance of careers choices. (GB 4 & 5);
YEA	https://www.shinetrust.org.uk/	Aspirations/Careers week – All subjects must start lessons with a focus on careers in that subject		Eclips video clips should be carefully chosen to be subject specific and shown as starter activities during focus week(9 th March) (GB 2, 3 & 4);		
		Eclips video clips should be carefully chosen to be subject specific and shown as starter activities during focus week(11 th November) (GB 2, 3 & 4); https://www.eclips-online.co.uk/		https://www.eclips-online.co.uk/		
	Careers information sent home with the school Newsletter Section of the school website and informs Them how to use the various websites for independent careers guidance. (GB 1 & 2)	Careers' and raising aspirations assembly with an extra focus on STEM and STEAM as local labour market information (LMI) has identified skills gaps in these areas (GB 1 & 2);	Year 10 Parents meeting 23rd Jan: Ensure attendance of Colleges, apprenticeship providers and a careers advisor (GB 2, 3, 4 & 8)	National Careers / Apprenticeship Weeks (4-8 March) During National careers week departments will deliver a 'Careers lesson' in curriculum time. This will be used to inspire pupils and	Careers assembly and interviews provided for ALL students using the independent and impartial PROSPECTS advisors https://www.prospects.co.uk/) (GB 2, 3, & 8);	Year 10 students to visit Wakefield College- Friday 3 rd July- WHOLE COHORT and New College Thursday 9 th July for specific students https://ncpontefract.ac.uk/)
R 10	CV writing and employability skills – Whole year group	Students signposted to the Careers library Aspirations/Careers week – All subjects must start lessons with a focus on careers in that subject	Careers Fair - Students will be invited to a careers convention and will have the opportunity to speak to external delegates and receive bespoke advice and guidance .DATE T/B/C (GB 3, 4, 5 & 7);	raise awareness of the variety of careers that are linked to their subject. Therefore connecting learning to 'real life'. .	Identified students to visit University	ARMY CAREERS and employability skills session for specific students (GB 3, 4 & 5);
YEA		Eclips video clips should be carefully chosen to be subject specific and shown as starter activities during focus week(11 th November)	Extra focus for Potential NEET/SEND students	Eclips video clips should be carefully chosen to be subject specific and shown as starter activities during focus week(9 th March) (GB 2, 3 & 4);	Local employer assembly linked to the world of work and Apprenticeships (Morrisons) (GB 2, 4 & 5);	Visit to University for High and Middle ability DA Students (LOCATION AND DATE T/B/C) (GB 3, 4, 7 & 8)
		(GB 2, 3 & 4); https://www.eclips-online.co.uk/ National apprenticeship service 26.11.19		https://www.eclips-online.co.uk/ Shine residential - March	https://www.morrisons.jobs/early-careers),	
	Assembly: Variety of Colleges/ Post 16 providers present to the	Assembly: Vocational and apprenticeships – Assembly We will		National Careers / Apprenticeship Weeks (4-8 March)	EXAMS	EXAMS
	whole year group regarding their provision. This will help students to raise aspirations and find more information about different routes available	invite a guest speaker to talk about apprenticeships and traineeships to the cohort and signpost where to find out relevant information	Assembly delivered by the National Apprenticeship service Parents evening – careers advisor to attend	Staff will display careers postcards on their doors which highlight what previous jobs they have had prior to teaching.		College transition for SEND
	(GB 1, 2, 3, 4, 5 & 7) Assembly: Vocational and apprenticeships – We will invite guest	Careers Leader assembly (GB 2, 3, & 8) Apprenticeship assembly (GB 2, 3, & 8)	Inspirational speaker –Session on raising motivation lessons, the benefits of hard work and how to set up and run a successful			
YEAR 11	speakers to talk about apprenticeships and traineeships in partnership with the Leeds Enterprise Partnership and our participation in the Enterprise Adviser Network (website link: http://www.the-lep.com/what-we-do/skills/enterprise-advisers/);	Continue to engage with on line College application— More targeted – more focussed – linking the apprenticeship assemblies	Year 11 Parents meeting 16 th Jan: Ensure attendance of Colleges, apprenticeship providers, carers advisor and enterprise advisor	Apprenticeship follow up and support for students wishing to apply for an apprenticeship		
	This will include signposting to relevant information regarding post- 16 options (GB 1, 2, 3, 4 & 5);	with student applications and post 16 options (GB 1, 2, 3, 4 & 8); New College Open day – Saturday 12 th October 10-2	(GB1, 2, 3, 4 & 8) New College Open evening – Thursday 6 th February 5-7			CARLETON
	On line College applications to begin and designated weekly drop in (GB 1, 2, 3, 4 & 8);	New College Open evening – Wednesday 20 th November 5-8				HIGH SCHOOL
	Early College transfer opportunities for Vocational students and a Careers fair for all at Leeds United (GB 1, 2, 3, 4 & 8);DATE: OCTOBER 2nd					