



# CARLETON HIGH SCHOOL

15 July 2020

Dear Parents/Carers

## **Re: End of term arrangements and arrangements for September**

I hope this letter finds you and your families safe and well. We have had another very successful academic year and one we will never forget. The year started with the incredible news that Ofsted had judged Carleton to be a good school and our GCSE outcomes were record breaking, however, the year has ended in a very different way for all of us.

The last few months has shown us that togetherness and community spirit win the day, and I cannot be more proud of how we have all responded as a school community since the school closure. I cannot express my gratitude enough for the support from parents/carers during this time. How you have managed to work and home school your children has been incredible, and our partnership will only be strengthened as a result.

We are now in the fortunate position where we are looking forward to welcoming all our pupils back in September! We cannot wait, we have really missed our daily interactions with them, and Carleton quite simply has not been the same without the presence of our pupils. Our pupils really are at the heart of what makes Carleton a special place to be.

So with this in mind, I want to share some information with you about end of term arrangements and plans for the new academic year.

## **Arrangements for the End of Term**

The school will close for the summer break on Friday, 17 July at 3.05 pm. The school reception will also be closed from this date and will re-open on Tuesday, 8 September at 8am. Phone calls will not be answered during this time and the admin email inbox will only be checked once a week. Therefore, if you have any pressing questions, please get in touch before Friday, 17 July.

## **Arrangements for the Start of Term – September 2020**

The start of a new academic year is always a crucial and exciting time. As we begin 2020/21, we shall have the challenge and eagerness of a full reopening of the school, and reconnecting with all pupils and staff, many of whom will not have been to school for nearly six months. When considering the details of the first few days, we want to allow time for that reconnection to support transition, preparation and wellbeing. The below table shows when each year group will return to school.

Date	Year Groups
Monday 7 September	INSET- Staff Only
Tuesday 8 September	INSET- Staff Only
Wednesday 9 September	Year 7 Only
Thursday 10 September	Years 7, 8, 11
Friday 11 September	Years 7, 9, 10
Monday 14 September	All Year groups

Following the publication of DfE guidance last week, the Senior Leadership Team has been focussed on devising effective plans for the full reopening of the school in September. Our new risk assessment will adopt all of the best practice in place to date and will follow all relevant recommendations from the government guidance.

It is important to remember that we are still two months away from the start of the autumn term, and we have already seen how quickly things can change. Throughout the whole period of lockdown, government guidance has been (understandably) constantly evolving. Therefore, detailed finalised arrangements for the full reopening of the school in September will be sent to all parents prior to the start of the new term.

In terms of transport arrangements, the guidance suggests that school buses can resume with some additional hygiene measures in place. However, we are asking parents and carers to explore different modes of commuting including walking, cycling and cars, which will reduce the number of pupils traveling on school buses. We understand that this may not be possible or practicable. In addition to this, we wanted to give you advanced warning that from September the school gates will open from 8.25am and no pupils will be allowed on site prior to this time.

### **Summer Work**

Pupils will not be set work by their teachers during the summer holidays. We believe it is important for pupils to be able to relax and enjoy their summer break. We have robust plans in place so that pupils catch up with their learning from September, and feel it is important for pupils to return in September feeling refreshed. However, we have created some optional summer activities should your child feel they wish to access them, these are available here <https://carletonhigh.patrust.org.uk/wp-content/uploads/2020/07/CHS-Summer-Work-Booklet-2020.pdf>.

We have also created a video with some optional summer activities especially for our year 6 pupils. This is another great opportunity to meet some more of our incredible staff. You can find this here: <https://youtu.be/XBaZLqiBcrM>.

### **School Uniform**

As always, all pupils will be expected to wear full uniform. We have clear rules on uniform and appearance, full details of our uniform requirements are available here <https://carletonhigh.patrust.org.uk/wp-content/uploads/2020/06/PAT-Carleton-High-School-Uniform-Guide.pdf>.

In particular, please ensure skirts are knee length. It maybe that your child has grown over the year and the skirt length which met expectations last year may now be too short.

To support families in ensuring the uniform items purchased meet our expectations, we will be holding a 'Uniform Checking Session' where if you wish, you can come into school with the uniform you have purchased and we will check it meets our uniform expectations before the start of the school year. Please keep your receipts and leave the labels on so you can return any items which are not required. The date of this session is **Friday 21 August**. Please note, this session is by appointment only, therefore, if you would like to book a 5 minute appointment, please email [admin@carletonhigh.patrust.org.uk](mailto:admin@carletonhigh.patrust.org.uk) by **Friday 17 July**.

We appreciate that our uniform guide seems straightforward but we do know what children are like when you take them shopping. Please note, what some stores advertise as school uniform may not be acceptable for Carleton High School. Our official uniform suppliers are Better and Bright and Signature Retail.

Thank you in advance for your co-operation in this matter and for your support of the standards we wish to uphold as a school.

### **Equipment**

When arriving back in September, all pupils will be expected to have a school bag and the following basic equipment: two black ballpoint pens, pencil, ruler, purple pen and a rubber. Please note, year 7 pupils will be provided with a 'Welcome to CHS' pack which will contain a pencil case and equipment. In addition, all pupils will be expected to have a calculator. Equipment checks will take place on a daily basis.

**And Finally**

Thank you for all of the kind words of support that you have sent into the school over this period of time. Your words are always shared with staff and are greatly appreciated by all.

All that remains is to wish everyone a restful and safe summer break and I hope you might enjoy this message on behalf of the staff at Carleton which can be seen via this link <https://youtu.be/Sj6U7OuJu48> .

We look forward to welcoming our new and returning pupils in September for another successful year.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'J Cross', written in a cursive style.

**Mrs J Cross**  
**Head of School**