



## CARLETON HIGH SCHOOL

10 December 2020

Dear Parent/Carer

### Year 11 Virtual Parents Evening – Thursday 14 January 2021

As we approach the end of your child's first term in Year 11, I would like to invite you to Year 11 Parents Evening on Thursday 14 January 4:30pm to 7:30pm. This is a crucial event in your child's GCSE preparation, giving you and your child opportunity to review their mock exam performance and be clear on what they need to do moving forward to achieve the best grades they can this summer.

Similar to previous parents' evenings there are 5-minute appointments with teaching staff. Due to the current pandemic we are unable to facilitate face to face meetings in person, in school. Appointments will therefore be via video links using a smart phone, laptop or PC, using an online platform.

The system allows you to choose 5-minute appointment slots with teaching staff. You will receive an email confirming your appointment times. I have attached a help sheet to assist you to make bookings and log in for the evening itself. Whilst we have made every effort to test the new system please be patient in the event of any initial technical difficulties.

If you do not have access to the internet, please contact the school office who will be happy to make the appointment on your behalf; you will receive a phone call appointment at your allocated time.

If you do not have access to a device with a camera, the appointment should be made as above or online if you can access the internet; you will receive a phone call appointment at your allocated time.

Appointments can be made from 09.00am on Friday 11 December 2020 and will close on 09.00am on Thursday 13 January 2021. Should you wish to make any changes after this time please contact the school office on 01977 781555.

Please visit <https://carletonhigh.parentseveningsystem.co.uk/> to book your appointments. (A short guide on how to add appointments is included with this letter.) Login with the following information:

- Parent / Carer Name
- Email address
- Student's details

Yours sincerely

**Mrs H Norman**  
**Assistant Headteacher**

**Carleton High School**

Green Lane

Carleton

Pontefract

West Yorkshire

WF8 3NW

**T:** 01977 781555

**W:** [carletonhigh.patrust.org.uk](http://carletonhigh.patrust.org.uk)

**E:** [admin@carletonhigh.patrust.org.uk](mailto:admin@carletonhigh.patrust.org.uk)