



## CARLETON HIGH SCHOOL

**Carleton High School**

Green Lane

Carleton

Pontefract

West Yorkshire

WF8 3NW

**T:** 01977 781555

**W:** [carletonhigh.patrust.org.uk](http://carletonhigh.patrust.org.uk)

**E:** [admin@carletonhigh.patrust.org.uk](mailto:admin@carletonhigh.patrust.org.uk)

17<sup>th</sup> January 2022

Dear Parents/carers and students,

It has been a great privilege to serve as Headteacher of Carleton High School since September 2018. However, I want to inform you that I will be moving on from my current role as Headteacher at the end of the academic year.

I will be taking up the position of Director of School Improvement within Pontefract Academies Trust; this is an opportunity to work as part of the Executive Leadership team across the family of eight schools within the Trust. Staying within the Trust is something that is important to me, and I look forward to the new opportunity.

It was over three years ago when I took up the post of Headteacher at Carleton High. My time in the school has been hugely enjoyable, particularly the journey of leading a school from special measures to being an Ofsted rated good school; and the school being awarded the accolade "The Most Improved Secondary School in the North of England". I have been fortunate to work with great staff and I am proud of the school, the students and the transformational progress the school has made.

Additionally, the school's success is due to the partnerships we have built with all our parents and the community. These partnerships support all the staff in school to ensure that every student is successful over their five years at Carleton so they get the chances in life they deserve.

I know that Pontefract Academies Trust and the School Performance Review Board (SPRB) will appoint a Headteacher who will work closely with you, as parents, to ensure that the school continues to thrive and achieve the very best for your children.

Your children continue to be a credit to themselves, parents and the school. They are a fantastic group of young people who really are at the heart of what makes Carleton High School a special place to be and why I am so proud to have been their headteacher.

Finally, can I take this opportunity to thank you all for the contributions that you have made to being part of Carleton High School while I have been in the post; it has been much appreciated. I have loved working in the school every single day, and whilst being part of the Pontefract Academies Trust School Improvement team means that I will work with all the schools across the Trust, Carleton High will always have a special place in my heart. 'Team Carleton' has worked its way into my DNA and I will most certainly leave with a heavy heart at the end of the year.

In the meantime, it will be 'business as usual' and information on the appointment of a new Headteacher for September 2022 will be communicated to you over the next term.

Yours faithfully

**Mrs J Cross**  
**Headteacher**