



18 July 2022

Dear parents and carers

Farewell and arrangements for September

As we come to the end of another academic year, I reflect back with immense pride on yet another incredible year and it is with mixed emotions that I write my last letter as Headteacher of this brilliant school.

As previously communicated, from September, I will be working as part of the Executive Leadership Team and will be taking up the position of Director of School Improvement within Pontefract Academies Trust; staying within the Trust is something that is important to me as this affords me the opportunity to work across the family of eight schools within the Trust, including Carleton High School.

It is hard to believe how quickly the past four years have passed. They have been some of the most enjoyable years of my times working in education and I have thoroughly enjoyed my time as Headteacher. During this time, I have had the privilege of working with so many exceptional staff members, parents, carers and governors and of course our wonderful students. I would like to say a huge thank you to everyone. I always say that it is a team effort and that really does include everyone. We have all been on an amazing transformational journey moving the school forwards to now being oversubscribed and becoming a first-choice school in the local area.

There have been a number of personal highlights, so many to recount: the journey of leading a school from special measures to being an Ofsted rated good school; and the school being awarded the accolade 'The most improved secondary school in the North of England'; our phenomenal colour runs and other fundraising events, raising over £30,000 for charities; how we all responded as a community to the pandemic and school closures and worked in partnership together under unprecedented circumstances to deliver a new style of education – not forgetting our infamous lockdown Bohemian Rhapsody video. So many proud moments...I could carry on.

What I will miss about the school? Your brilliant children who continue to be a credit to themselves, parents and the school; you, the parents who have been so supportive of the transformational progress the school has made, and of course my incredible outstanding team of staff, who work tirelessly to provide a high-quality education for your children.

Carleton High School really is a special place to be and will continue to be an amazing school, ably led by Mrs Shariff from September. So, with this in mind, please find below details regarding end of term arrangements and arrangements for September.

Arrangements for the End of Term

As previously communicated Thursday 21 July will be a non-uniform day. This is to assist with the collection on any good condition pre-owned uniform which can be donated to school on this day. Further information can be found here: [Communication : Carleton High School \(patrust.org.uk\)](https://www.patrust.org.uk)

The school will close for the summer break on Thursday 21 July at 3.05 pm. The school reception will also be closed from this date and will re-open on Monday, 5 September at 8 am. Phone calls will not be answered during this time and the admin email inbox will only be checked once a week. Therefore, if you have any pressing questions, please get in touch before Thursday, 21 July.

Arrangements for the Start of Term – September 2022

The start of a new academic year is always a crucial and exciting time. Students return on Wednesday 7 September and should be on site ready to line up at 8.55am. This will ensure a smooth and efficient start to every school day. The table below shows some key dates for returning in September:

Date	Description
Monday 5 September	INSET - Staff only.
Tuesday 6 September	INSET - Staff only.
Wednesday 7 September	School open to all year groups.

School Uniform

As you know, our students are extremely smart and we place the highest regard on their personal presentation and how they wear their uniform. We want our students to look their absolute best. Please can I take this opportunity to remind you of our uniform policy before you prepare to buy new items over the summer break. You can read our uniform policy here: [Uniform : Carleton High School \(patrust.org.uk\)](https://www.patrust.org.uk)

In particular, please ensure skirts are knee length. It may be that your child has grown over the year and the skirt length which met expectations last year may now be too short.

School will be open for a pre-owned uniform day on **Tuesday 23 August 9.00 am - 3.00 pm**. You are welcomed to attend on that day and once you and your child have signed in at reception you will be directed to the pre-owned uniform store where students will be able to try on items of uniform.

Equipment

When arriving back in September, all students will be expected to have a school bag and the following basic equipment: two black ballpoint pens, pencil, ruler, purple pen and a rubber. Please note, year 7 students will be provided with a 'Welcome to Carleton High School' pack which will contain a pencil case and equipment. In addition, all students will be expected to have a calculator. Equipment checks will take place on a daily basis.

GCSE Results


We look forward to welcoming year 11 students back to school on Thursday 25 August from 9.00 am until 10.30 am to receive their examination results.

And Finally

Finally, can I take this opportunity once again to thank you all for the contributions that you have made to being part of Carleton High School while I have been in the post; it has been much appreciated. My heart is full of very special 'Team Carleton' memories that will stay with me forever. I know that Carleton will continue to flourish in the future, and I look forward to continuing to work with your children, the staff, parents/carers and the community in my new role.

We look forward to welcoming our new and returning students on Wednesday 7 September, for another positive and successful year.

Thank you all so much,

A handwritten signature in black ink, appearing to read 'J Cross'.

Mrs J Cross

A very proud Headteacher of Carleton High School