



16 January 2024

Dear Parent/Carer

### Year 11 Virtual Parents Evening – Thursday 1 February 2024

I would like to invite you to attend our Online Virtual Parents/Carers Evening on Thursday 1 February 2024 from 4.30pm to 7.30pm.

As your final parents/carers evening with us this marks a significant event in our students' last year at school. It is a final opportunity for you and your child to discuss:

- Their performance in the recent mock GCSE examinations;
- What we expect your child to achieve in their actual GCSE exams;
- Most importantly what areas your child needs to focus on to improve and **how** they can do that to ensure they achieve the best exam results they are capable of this summer.

The system allows you to choose your 5 minutes appointment with your child's teachers. Appointments are time limited by the system and will automatically finish one appointment and move you onto the next.

If you do not have access to the internet, please contact the school office who will be happy to make the appointment on your behalf; you will instead receive a phone call appointment at your allocated time. If you require other technical support with parents evening please contact the school office.

Appointments are now available to book and will close at 2.35pm on Monday 29 January. We would appreciate limited changes after this time, however should you wish to make any changes for unavoidable reasons please contact the school office on 01977 781 555.

In the event of the appointments for a teacher being fully booked for the evening. Please add your name to the reserve list. If no appointments become available please contact school after the parents evening if you would like feedback on any particular subjects.

Please visit <https://carletonhigh.schoolcloud.co.uk/> to book your appointments. A help sheet, together with a video is available on our website and you will receive an email confirming your appointment times.

Whilst we have made every effort to test the system and have used it for previous parent/carers evenings please be patient in the event of any technical difficulties and contact the school office if you experience any issues. You will be able to login with the following information:

- Parent / Carer Name
- Email address
- Student's details

If you have any further queries regarding your child's academic progress please contact [admin@carletonhigh.patrust.org.uk](mailto:admin@carletonhigh.patrust.org.uk) and mark for the attention of the Year 11 Leader, Miss R Morris.

We look forward to meeting with you and working together to ensure the best outcomes for your child.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'M. Loftus', with a horizontal line extending to the right.

**Mr M Loftus**  
**Assistant Headteacher**