



22 January 2024

Dear Parent/Carer

### Year 7 Virtual Parents Evening – Thursday 8 February

I would like to invite you to attend our Online Virtual Parents/Carers Evening on Thursday 8 February 2024 from 4.30pm to 7.30pm. This is a crucial event as it will give you and your child the opportunity to review their performance in the mid-year assessments so that they understand what areas they need to focus on to improve their grades and continue to make better progress.

The system allows you to choose your 5 minute appointment with your child's teachers. Appointments are time limited by the system and will automatically finish one appointment and move you onto the next.

If you do not have access to the internet, please contact the school office who will be happy to make the appointment on your behalf; you will instead receive a phone call appointment at your allocated time. If you require other technical support with parents evening please contact the school office.

Appointments are now available to book and will close at 2.35pm on Monday 5 February. We would appreciate limited changes after this time, however should you wish to make any changes for unavoidable reasons please contact the school office on 01977 781 555.

In the event of the appointments for a teacher being fully booked for the evening. Please add your name to the reserve list. If no appointments become available please contact school after the parents evening if you would like feedback on any particular subjects.

Please visit <https://carletonhigh.schoolcloud.co.uk/> to book your appointments. A help sheet, together with a video is available on our website and you will receive an email confirming your appointment times.

Whilst we have made every effort to test the system and have used it for previous parent/carers evenings please be patient in the event of any technical difficulties and contact the school office if you experience any issues. You will be able to login with the following information:

- Parent / Carer Name
- Email address
- Student's details

If you have any further queries regarding your child's academic progress please contact [admin@carletonhigh.patrust.org.uk](mailto:admin@carletonhigh.patrust.org.uk) and mark for the attention of the Year 7 Leader, Miss Rafton.

Yours faithfully,

**Mr M Loftus**  
**Assistant Headteacher**