



Carleton High School

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8 January 2024

Dear Parent/Carer

Year 8 Virtual Parents Evening – Thursday 25 January

I would like to invite you to attend our Online Virtual Parents/Carers Evening on Thursday 25 January 2024 from 4.30pm to 7.30pm. This is a crucial event as it will give you and your child the opportunity to review their performance in the mid-year assessments so that they understand what areas they need to focus on to improve their grades and continue to make better progress.

The system allows you to choose your 5 minute appointment with your child's teachers. Appointments are time limited by the system and will automatically finish one appointment and move you onto the next.

If you do not have access to the internet, please contact the school office who will be happy to make the appointments on your behalf; you will instead receive a phone call appointment at your allocated time. If you do not have access to a device with a camera, the appointment should be made as above or online if you can access the internet; you too will receive a phone call appointment at your allocated time. If you require phone calls, please leave a gap of at least 5 minutes between each of the appointments you make.

Appointments are now available to book and will close at 2.35pm on Monday 22 January. We would appreciate limited changes after this time, however should you wish to make any changes for unavoidable reasons please contact the school office on 01977 781 555.

Please visit <https://carletonhigh.schoolcloud.co.uk/> to book your appointments. A help sheet, together with a video is available on our website <https://carletonhigh.patrust.org.uk/parents-carers-evening/> and you will receive an email confirming your appointment times.

Whilst we have made every effort to test the system and have used it for previous parent/carers evenings please be patient in the event of any technical difficulties and contact the school office if you experience any issues. You will be able to login with the following information:

- Parent / Carer Name
- Email address
- Student's details

Yours faithfully,

Mr M Loftus
Assistant Headteacher