



CARLETON
HIGH SCHOOL

YEAR 6 TRANSITION 2026



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Welcome

Hello & welcome

On behalf of our school community, I would like to offer you a very warm welcome to Carleton High School. Your child's five-year journey at secondary school will begin this September! It is a very exciting time for both you and your child and we understand that this transition - from Year 6 to Year 7 - is a significant milestone, not just for your child, but for you as a family.



Although an exciting time, as a parent myself, I appreciate that this can be a time of anticipation for both you and your child as they navigate this major milestone in their life. That is why we have carefully planned a comprehensive transition programme, including our July transition days, to help students settle in, make new friends, and become familiar with their new surroundings, subjects, and teachers.

Please be assured we will endeavour to nurture, as well as educate your child academically and socially, ensuring they receive the best possible start to their career at Carleton High School supported by our fantastic team of dedicated staff.

Carleton High School is a special place to be, every one of our students brings something significant to our school and we look forward to your child starting with us in September.

Mrs S Shariff
Principal

Senior Leadership Team

carletonhigh.patrust.org.uk/our-staff/



Mrs S Shariff
Principal



Mrs K Hodges
Vice Principal



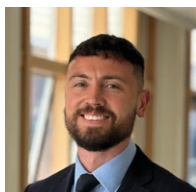
Mrs G Skyner
Vice Principal



Mr S Riley
Assistant Principal



Mr M Loftus
Assistant Principal



Mr A Burnell
Assistant Principal

Safeguarding Team



Mrs K Hodges
Vice Principal
Designated Safeguarding Lead



Mrs J Grimshaw
Safeguarding and Inclusion Officer



Miss K Johnson
Child Protection Officer



Mrs L Stephenson
Associate Assistant Principal
(Internal Resource Provision)



Mrs L Button
Family Liaison Officer



Mrs K Karim
Family Liaison Officer

Speak to one of these members of staff if you have:

- ☒ Any worries about yourself or somebody else in or out of school.
- ☒ You need to talk to someone about something that has happened that has upset you in or out of school.
- ☒ You want to find out more information or get some advice about ways to keep yourself safe.

What our year 7 students have to say about life at Carleton High School

Jonah

Starting secondary school has made me feel a lot more confident and independent because I have learned how to manage my time, organise my homework and find my way around a much bigger school with many more pupils. At first, I was nervous about meeting new teachers and making new friends but I now feel much more comfortable speaking up in class and trying new activities that I would have been too shy to do before.

The teachers are supportive and encourage us to do our best which has made me believe in myself more. My favourite subjects are Spanish, Maths and PE.

One of my favourite parts of high school are the co-curricular clubs because I have been able to try new sports, learn new skills and meet people with similar interests. My first year at secondary school has been really positive – I've enjoyed having more responsibility and the opportunities to learn new things every day.

Alana

My first year at Carleton High School has been an unforgettable experience. On my very first day I felt nervous, excited and a little scared but all those feelings faded as I realised how welcoming everyone was. Since starting I have joined the drama club where I have met friends who share the same interests as me and I can truly be myself. I am excited to be part of our big summer show at the end of year.

I am proud to have achieved 100% attendance since the start of the year, not only because I genuinely love being here but because the events, prizes and rewards for good attendance make it even more motivating and fun.

Carleton High School is a warm, welcoming community and I am so proud to be part of it. I look forward to you becoming part of our Carleton family in September!

Felix

I was so happy when I got my place at Carleton High as my brother attends and I knew what a great place it was to go. Over the summer holidays my nerves built up but on my first day I was welcomed by smiling staff members and started my journey with fellow students in the same position as I was. We were all anxious for what the future held! The tour of the school on my first day was so impressive with the sleek new build and the high tech classrooms, especially in Design Technology.

Since joining Carleton High I have enjoyed all the different lessons and I have enjoyed stretching myself by taking part in challenging but extremely enjoyable lessons and I have made some great new friends along the way. I feel like I have sense of belonging to Team Carleton High and can express my feelings comfortably due to the understanding staff and nurturing environment.

My advice to you as you start your journey at Carleton High is to push yourself so your teachers can truly understand what you are capable of; feel at ease to ask questions and make sure you embrace every opportunity you are given. I'm looking forward to the extraordinary trips over the next few years including the Year 7 adventure trip this summer and the Andorra ski trip I have just signed up for. I hope you enjoy the start of your Carleton High journey as much as I have.



The Carleton High School identity

Our four values of respect, responsibility, determination and excellence form the core of what we call the Carleton High School identity, the golden thread which binds together all students who walk through our doors. These values reiterate positive attitudes to build character and encompass everything that we try to instil in our students on a daily basis, to support them to become the best versions of themselves they can possibly be. By embracing these values, our students develop a strong sense of belonging to Team Carleton, fostering pride in being part of our vibrant school community and family.

Our student values:

Respect

We treat others how we would like to be treated, showing kindness and good manners. We are honest, demonstrate good morals and do the right thing, even when no one is watching.

Responsibility

We are responsible for the choices we make and believe that taking responsibility for our actions wins the day. We learn from our mistakes, move forward and improve.

Determination

We believe in ourselves to be the best that we can be and do not give up. At all times we display a 'whatever it takes' attitude, we get on, do it and make it happen.

Excellence

We value our education and aspire to excellence in everything we do. We have sky high expectations of ourselves, our work and our behaviour, always committed to pushing ourselves to do our absolute best.

We aspire to excellence in everything we do.

High standards and expectations

Our Senior Leadership Team know from experience that there's no limit on what can be achieved if teachers can truly focus on their teaching and students on their learning. But that cannot be done without a commitment to the very highest of standards from teachers and students alike.

Excellent behaviour at all times is paramount at Carleton High School. We set clear boundaries and apply standards consistently and fairly at all levels of the school. We believe students work best in an environment where there is consistency alongside a culture of praise and encouragement.

Non-negotiables at Carleton High School

- Follow staff instructions first time and without question.
- Be punctual in the morning and to all lessons with a full set of equipment.
- Always have a polite and positive attitude towards staff and peers.
- In all lessons have your planner out on the desks, record homework and complete it on time.
- Speak only with the teacher's permission during lessons.
- Endeavour to speak clearly, correctly and in full sentences.
- Walk calmly and quietly around the school; do not make physical contact with others.
- Respect your environment. Never drop or leave litter.

It is important to stress, though, that we approach our commitment to the highest standards in a constructive way, celebrating the positive. Students who consistently meet our expectations, produce something exceptional or go the extra mile receive Carleton Achievement Points, known as CAPs,

which add up towards certificates and prizes. Every half term we hold a rewards assembly, putting motivation and achievement at the heart of our culture.

Uniform

Our uniform is a sign that we are all part of a community at Carleton High School, and in this, like in everything else we do, we aim for the highest standards. A smart, correct uniform reflects pride in who we are and shows respect for others, and we expect all our students to wear the right uniform at all times.

Attendance

Research links a good attendance record with academic and social achievement. We encourage all our students to work towards 100% attendance, with a minimum target of 97% (equivalent to the top 25% of UK secondary schools). Punctuality matters, too. Arriving ten minutes late each day adds up to a loss of six whole school days each year. We expect all students to be with us on time every morning. Excellent attendance is celebrated with a rewards assembly each term and special rewards events throughout the year.



The core uniform

Our students are expected to achieve standards of excellence in all areas of school life, including appearance. An excellent standard of uniform supports excellent behaviour, equality amongst young people and reflects the pride that our students have in being part of the school community.

Correct uniform must be worn at all times. If a student wears incorrect pieces of uniform, or wears an item inappropriately, appropriate sanctions will be put in place, and parents / carers will be contacted.

The full uniform list and details of the official school uniform supplier can be downloaded from our website:

<https://carletonhigh.patrust.org.uk/uniform/>

School uniform may be ordered from the following supplier:

Better & Bright Schoolwear
19 Salter Row, Pontefract, WF8 1BA
Tel: 07486 140776

Coats and outdoor jackets

If the weather requires an additional layer to be worn over their uniform, students should wear a suitable 'outside' coat or jacket. This must be worn over the blazer.

- Outdoor coats must not be worn indoors.
- Hoodies and denim jackets are not allowed in school.

Jewellery, hair and make-up

Students should be well-groomed at all times. Hair should be of natural colour. Extreme hairstyles including shaved heads, skin fade haircuts, haircuts which are shaven on a number 1 or less and unnatural colours are not permitted.

- Subtle make-up is permitted – this should be subdued and natural. If staff feel it is excessive then students will be asked to remove it. False lashes are not permitted.
- Students may wear a wristwatch and one plain silver or gold stud can be worn in the lobe of each ear. No other piercings are allowed, and must be removed. They must not be left in and covered with plasters.
- Nail varnish or false nails are not allowed, and students will be required to remove these immediately using products supplied by the school.

The core uniform



Make the correct footwear choices

Parents / carers should be aware that only plain black shoes are permitted in the school – there must be no white/coloured labels, logos, markings, or studs. Shoes must be leather or leather look. Please note that suede footwear is not allowed. A general guide is to ask if the shoe would be considered appropriate for a professional office environment and would be worn with a suit.

Footwear must be sensible. Pumps, high heels, trainers, sandals or boots of any kind are not allowed. If you are unsure, please contact the school to clarify before making a purchase. This is not an exhaustive list and is designed to provide a guide. Please note that students wearing shoes that do not meet the Uniform Policy will be loaned a pair for the day and parents / carers will be contacted.

Branded skirts

Skirts must have Carleton High School logo on and are available from our local supplier in a variety of lengths. Skirts must be knee length.

Please note students who do not attend in an appropriate skirt will be loaned one for the day from school stocks and parents / carers will be contacted.

Ties

The school tie is dark blue with the Carleton High School logo on the bottom.



Uniform Guide - Carleton High School

Uniform Checklist		
Blazer* - Required Navy blue with school logo.	Shirt* - Required White with a pointed collar and no logo. The shirt may have long or short sleeves.	
Trousers - Required Black tailored formal style, these should not be skinny leg, stretchy, patterned, decorated, jeans, flares, boot-legged, tracksuit bottoms or leggings. Trousers should not have decorative buttons, buckles or fashion belts.	Skirt* - Optional Black tailored knee length with school identification. The school's official uniform supplier retails a skirt that meets these requirements.	
Legwear - Required Black opaque tights (40+ denier) with skirts or black socks with trousers.	Ties* - Required Clip on dark blue with logo on the bottom. Sweater - Optional V neck navy.	

PE kit

Shorts - Required Unisex navy sports shorts.	Navy Skort - Required Girls may wish to wear navy or black leggings under their skort.	
Reversible rugby top* - Optional Navy/red with the school logo. Fleece (boys and girls) - Optional Navy full zip or half zip.	Polo Shirt* - Required Pale blue with the school logo.	
Socks (boys and girls) - Required Navy.	Footwear - trainers (boys and girls) - Required Appropriate, durable trainers.	

*Denotes that this item of school uniform must be purchased from an official Carleton High School uniform supplier.

The school day

Our school day has been planned with Year 7 in mind and aims to ease transition by giving them more space at lunch and break time. During break they have access to a Year 7 only area and at lunch they enjoy the opportunity to socialise as a single year group. Across the school this reduces congestion in corridors and allows students to be supervised more effectively.



Period	Time	Y8 & Y10	Y7	Y9 & Y11
Line Up	08:25 - 08:30	All years		
Form Time	08:30 - 08:50	All years		
Period 1	08:50 - 09:50	All years		
Period 2 / Break	09:50 - 10:05	Break	Break	Period 2
	10:05 - 10:50	Period 2	Period 2	
	10:50 - 11:05		Break	
Period 3	11:05 - 12:05	All years		
Period 4 / Lunch	12:05 - 12:35	Lunch	Period 4A	Period 4
	12:35 - 13:05	Period 4	Lunch	
	13:05 -13:35		Period 4B	Lunch
Period 5	13:35 - 14:35	All years		

Co-curricular

We offer an exciting range of possibilities outside of the classroom through our extensive co-curricular programme. There are up to 40 extra-curricular clubs and groups that students can participate in.



Our co-curricular programme helps provide students with a well rounded, culturally rich education through activities and experiences that enhance their learning. It offers opportunities for our students to try new and varied activities that develop character, resilience and motivation, and encourage them to pursue wider goals.

Co-curricular activities available at Carleton High School include school clubs, an extensive range of trips and visits at home and abroad, links with the local community and fundraising for charity.

Some examples of our current co-curricular programme include: Science Practical Power Hour; Darts, Carleton Rocks, Football, Coding Club and Creative Corner to name a few. Year 7s also have the opportunity to take part in a residential trip each summer term.

Our students also have the opportunity to audition, rehearse and perform in whole school productions which take place twice a year.

In addition to this, we have a large range of sporting activities. Students can choose to join one to stay fit and have fun or they may choose to play competitively. We participate with school teams in a wide range of sporting fixtures such as football, netball, athletics and rugby.

Personal Development
The development of our students' wider personal skills and character is at the centre of our curriculum, so it helps students to improve their academic achievement and to be thoughtful citizens that can make informed choices. Opportunities to develop in these areas are threaded throughout the curriculum which includes delivering the PSHCE Curriculum, covering personal, social, health, cultural and economic education of students. This follows statutory guidance on drugs education, financial and careers guidance (CIAG), sex and relationships education (SRE) and the importance of physical activity and the diet for a healthy lifestyle.

Included in the curriculum is spiritual, social, moral and cultural education (SMSC) covering fundamental British Values and Protected Characteristics. All of the above is embedded into the curriculum and delivered through PSHCE lessons. The offer is enhanced through a series of assemblies and form time activities.

We also run a series of insight days led by external providers to further complement our character and wider development provision, from Prison Me No Way to First Aid.

A day in the life



Before school

We aim to create a calm and purposeful start to the day ensuring expectations and standards are high.

- On entry to school, we are in full school uniform, equipped for the day and ensure our personal devices are off and out of sight.
- We report to our year group waiting area before lining up to go to our form lesson.
- We are calm and do not run.
- We speak in normal conversational voices.
- We arrive in school before 8.25 am.
- If we do extra-curricular activities before school we have the appropriate kit and our uniform to change into afterwards.

Corridor expectations

We strive to ensure that our that our corridors and stairwells are clean, calm, safe and pleasant for all students and staff.

- We speak in normal conversational voices.
- We walk on the left and do not block corridors.
- We transition to lessons with purpose and use the most direct route.

- We do not eat.
- We do not use the toilet between lessons.
- We do not make physical contact.
- We never drop litter.
- We are calm and considerate of others.

Break and lunchtime

We aim to ensure that break and lunches are calm, safe and are productive times of the school day when students can prepare for afternoon lessons.

- We enter the social areas in a calm manner.
- We use conversational voices at all times.
- We prepay for our meals using MCAS and a fingerprint scanner.
- We queue patiently until served and thank the catering staff.
- We ensure all of our rubbish is placed into the bins and our tables are clear.
- We are always considerate of others on break and lunch and treat everyone respectfully.
- We wait to be dismissed to leave for lessons and do so calmly.

To ensure a calm and safe end to the school day.

- We exit the building through the quickest route.
- We speak in normal conversational voices.
- We walk calmly and do not run or push.
- We ensure our uniform is perfect as we leave the building.
- When we have a detention, we go directly to it.
- When we have a co-curricular club, we go directly to it.

In the community expectations

To ensure that we are safe and represent school positively in the local community.

- We wear our uniform perfectly and with pride; we do not wear hoodies.
- If we use the shop we enter in groups of no more than three.
- When we wait for the bus we let elderly people, people with disabilities and people with young children onto the bus before us.
- When we cross roads, we wait for the lights at the crossing and walk calmly.
- We never graffiti or damage property.

On trips and co-curricular activities

To ensure that we are safe and represent school positively.

- We are polite, courteous and we treat every member of the public with respect.
- We wear appropriate clothing, kit or uniform.
- We behave exceptionally at all times.



Throughout the lesson I will

- Always try my best and never give up.
- Follow any instructions given by the teacher first time and without question.
- Speak only with the teacher's permission.
- Raise my hand if I need to ask a question.
- Endeavour to speak clearly, correctly and in full sentences.
- Take pride in my work, writing neatly and presenting my book to a high standard.

At the end of the lesson I will

- Pack up my equipment, planner and book into my bag.
- Check my uniform is correct and stand behind my chair without talking.
- Wait for my teacher to dismiss the row which I am seated on.
- Leave the classroom in an orderly fashion.
- Walk to my next lesson following the corridor expectations.

**Attendance and Absence**

Research from the Department for Education shows that students who attended school nearly every day in Year 11 were 1.9 times more likely to achieve at least a grade 5 in English and Maths GCSE compared to those who attended 90-95% of the time. This means missing just 10 days per year of Year 11 reduces the likelihood of achieving a grade 5 in English and Maths by around 50%. We lay the foundations for this expectation and importance of attendance right from the start in Year 7.

We are passionate about providing students with the best possible life chances and as such, know they have to 'be here to get there'.

Students are set a target of 97% attendance and above with good attendance as they are more likely to:

- Be appointed to a well paid job.
- Make the best progress in their subjects.
- Develop good habits for work and wider life.
- Achieve higher than average grades in their GCSEs.
- Secure a place at a college, university or a training course.
- Maintaining strong and sound friendships.

Parents, carers and families are therefore asked to ensure that their child is in school every day of term.

Text messages will be sent out to the first mobile contact if an absent mark has been entered onto the register in a school day. Following this, as part of our safeguarding and wellbeing procedure, you may receive a telephone call from the Attendance Officer, Family Liaison Officer or Education Welfare Officer to enquire about the absence and any support that we can offer.

If a student is unwell and unable to attend school a parent/carers must ring **01977 781 555** before 8.15 am.

Carleton High School

term and inset dates

2026/2027

Autumn Term	Start	End
Autumn Term 1	Thursday 3rd September	Friday 23rd October
Half Term Holiday	Monday 26th October	Monday 2nd November
Autumn Term 2	Tuesday 3rd November	Friday 18th December
Christmas Holiday	Monday 21st December	Monday 4th January

Spring Term	Start	End
Spring Term 3	Tuesday 5th January	Thursday 11th February
Half Term Holiday	Friday 12th February	Friday 19th February
Spring Term 4	Monday 22nd February	Thursday 25th March
Easter Holiday	Friday 26th March	Friday 9th April

Summer Term	Start	End
Summer Term 5	Monday 12th April	Friday 28th May
Half Term Holiday	Monday 31st May	Friday 4th June
Summer Term 6	Monday 7th June	Wednesday 21st July
Summer Holiday	Thursday 22nd July	

INSET/Training Days	
Tuesday 1st September 2026	Friday 11th December 2026
Wednesday 2nd September 2026	Monday 4th January 2027
Friday 18th September 2026	Friday 12th February 2027
Friday 16th October 2026	Friday 12th March 2027
Monday 2nd November 2026	Friday 2nd July 2027

Transport services

We have worked hard to ensure that transport is more convenient for our students. For up to date information on services please visit <https://www.wymetro.com/your-school/a-z-school-finder/c/carleton-high-school/>

SERVICE CL1

Pontefract Bus Station – Carleton High School
Carleton High School – Pontefract Bus Station

ROUTE

AM toward Carleton High School
From Horse Fair, Broad Lane, A645, South Baileygate, Baghill Lane, Eastbourne View, Eastbourne Crescent, Eastbourne View, Baghill Lane, Chequerfield Lane, East Drive, The Circle, West Drive, Monument Lane, Churchbalk Lane, Green Lane.
PM from Carleton High School
From Green Lane, Churchbalk Lane, Monument Lane, Chequerfield Road, Broadway, The Circle, East Drive, Chequerfield Lane, Baghill Lane, Eastbourne View, Eastbourne Crescent, Eastbourne View, Baghill Lane, South Baileygate, A645, Broad Lane, Horse Fair.

TIMETABLE

Pontefract Bus Station	DEP 07.44
Willow Park Shops	DEP 07.53
Eastbourne Crescent	DEP 07.59
Carleton High School	ARR 08.10

Carleton High School	DEP 14.45
Eastbourne View	DEP 14.55
Willow Park Shops	DEP 15.00
Pontefract Bus Station	ARR 15.05

SERVICE CL4

Upton - Carleton High School
Carleton High School – Upton

ROUTE

AM toward Carleton High School
From New Lane, Common Lane, Doncaster Road, New Road, Badsworth Main Street, Thorpe Lane, Wentbridge Lane, Old Great North Road, A1, Estcourt Road, Carleton Road, Green Lane.
PM from Carleton High School
Green Lane, Carleton Road, Estcourt Road, A1, Old Great North Road, Wentbridge Lane, Thorpe Lane, Badsworth Main Street, New Road, Doncaster Road, Common Lane, New Lane.

TIMETABLE

Upton New Lane	DEP 07.40
Badsworth Main Street	DEP 07.50
Thorpe Audlin	DEP 07.55
Darrington Hotel	DEP 08.02
Carleton High School	ARR 08.10

Carleton High School	DEP 14.45
Darrington Hotel	DEP 14.55
Thorpe Audlin	DEP 15.00
Badsworth Main Street	DEP 15.05
Upton New Lane	DEP 15.15

SERVICE CL11

Hemsworth - Carleton High School
Carleton High School – Hemsworth

ROUTE

AM toward Carleton High School
From Wakefield Road, Hemsworth Lane, Offley Lane, A638, Wakefield Road, Barnsley Road, Pontefract Road, Castle Syke Hill, Ackworth Road, Carleton Park Road, Carleton Road, Carleton Green Lane.
PM from Carleton High School
Carleton Green Lane, Carleton Road, Carleton Park Road, Ackworth Road, Castle Syke Hill, Pontefract Road, Barnsley Road, Wakefield Road, A638, Offley Lane, Hemsworth Lane, Wakefield Road.

TIMETABLE

Wakefield Road (Opp. Hemsworth Academy)	DEP 07.25
Fitzwilliam Hotel	DEP 07.31
Ackworth Bracken Hill	DEP 07.38
Ackworth Beverley Arms	DEP 07.45
Ackworth Brown Cow	DEP 07.50
Carleton High School	DEP 08.10

Carleton High School	DEP 14.45
Ackworth Brown Cow	DEP 14.55
Ackworth Beverley Arms	DEP 15.00
Ackworth Bracken Hill	DEP 15.05
Fitzwilliam Hotel	DEP 15.10
Wakefield Road (Opp. Hemsworth Academy)	ARR 15.15

SERVICE CL12

Bracken Hill - Carleton High School
Carleton High School – Bracken Hill

ROUTE

AM toward Carleton High School
From Wakefield Road AT Bracken Hill, Barnsley Road, Station Road, Rigg Lane, Doncaster Road, Whitegate Hill, Doncaster Road, Hardwick Road, A639, Carleton Park Road, Carleton Road, Green Lane.
PM from Carleton High School
Green Lane, Carleton Road, Carleton Park Road, A639, Hardwick Road, Doncaster Road, Whitegate Hill, Doncaster Road, Rigg Lane, Station Road, Barnsley Road, Wakefield Road to Bracken Hill.

TIMETABLE

Ackworth Bracken Hill	DEP 07.45
Ackworth Beverley Arms	DEP 07.50
Low Ackworth	DEP 07.55
Doncaster Road	DEP 08.00
Carleton High School	ARR 08.10

Carleton High School	DEP 14.45
Doncaster Road	DEP 14.55
Low Ackworth	DEP 15.00
Ackworth Beverley Arms	DEP 15.05
Ackworth Bracken Hill	ARR 15.10

SERVICE CL13

Bracken Hill - Carleton High School
Carleton High School – Bracken Hill

AM toward Carleton High School
From Wakefield Road at Bracken Hill, Barnsley Road, Pontefract Road, Castle Syke Hill, Ackworth Road, Carleton Park Road, Carleton Road, Carleton Green Lane.
PM from Carleton High School
Carleton Green Lane, Carleton Road, Carleton Park Road, Ackworth Road, Castle Syke Hill, Pontefract Road, Barnsley Road, Wakefield Road to Bracken Hill.

TIMETABLE

Ackworth Bracken Hill	DEP 07.38
Ackworth Beverley Arms	DEP 07.45
Ackworth Brown Cow	DEP 07.55
Carleton High School	DEP 08.10

Carleton High School	DEP 14.45
Ackworth Brown Cow	DEP 14.55
Ackworth Beverley Arms	DEP 15.00
Ackworth Bracken Hill	DEP 15.05



CARLETON HIGH SCHOOL



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